

# MINUTES OF THE MARYLAND STATE LIBRARY BOARD

Wednesday, June 13, 2018

Anne Arundel County Public Library Headquarters  
**5 Harry S. Truman Parkway**  
**Annapolis, MD 21401**

The Maryland State Library Board met in regular session on Wednesday, June 13, 2018 at 10:21 a.m. at the Anne Arundel County Public Library Headquarters building. The following members were in attendance: Mr. Alfred Martin, Ms. Denise Davis, Ms. Sharan Marshall, Dr. Jon Enriquez, Ms. Laura Hicks, Mr. Robert Windley, Ms. Lynn Wheeler, Ms. Melissa Daggett, and Ms. Irene Padilla, State Librarian. Ms. Sharan Manecki, Heidi Daniel, Wilson Parran, and James Fish were absent (excused).

Dr. Brian Butler, and the following staff members were also present: Ms. Leslie Bowman, Director of the Library for the Blind and Physically Handicapped (LBPH), and Dr. Tamar Sarnoff, Branch Chief, Public Libraries and State Networking (PLSNB).

Mr. Martin, Chair, called the meeting to order. Mr. Martin thanked everyone on the success on becoming the State Library Board. He also notified the board that he received his letter of re-appointment from the Governor.

## APPROVAL OF MEETING MINUTES

The minutes of the State Library Board of March 18, 2018 were considered. Ms. Wheeler moved to approve the minutes and Ms. Davis seconded. The motion received unanimous approval.

## CODE OF MARYLAND REGULATIONS (COMAR)

Ms. Padilla reviewed the memo concerning the Regulation Promulgation Process. Irene will check with Derek Simonsen on how to make these changes legally. Ms. Padilla has motioned for tacit approval of the changes.

Ms. Padilla moved for permission to publish advising that she will request approval at the September Library Board meeting.

Ms. Marshall moved for permission to publish with the name change.

Mr. Enriquez seconded the motion.

Motion seconded by Mr. Enriquez.

The motion received unanimous approval

## STATE LIBRARIAN'S UPDATE

### PERSONNEL

We have welcomed the following new staff:

Helen Li, Administrator III, Finance and Support Services

Positions pending hire include:

Research and Evaluation Specialist, PLSNB

- Recording Studio Manager, LBPH
- Maintenance Mechanic, LBPH

### FY2020 OPERATING BUDGET

We are in the process of preparing our FY2020 Operating Budget. This budget is due to the Department of Budget and Management by October 1, 2018.

### FY2019 CAPITAL BUDGET

Renee Croft, Library Facilities Program Manager, and I are scheduled to take the following FY2019 County Library Capital Grants, approved for funding by the General Assembly, to the Board of Public Works for final approval to award on June 20, 2018. In total, seven projects were recommended in distinct jurisdictions, ranging in amounts from \$200,000 to upward of \$1 million.

- Baltimore County – Reisterstown Library Renovation - \$1,050,000
- Carroll – Westminster Renovation - \$1,000,000
- Cecil – New North East Library Construction - \$1,000,000
- Frederick – New Myersville Library Construction - \$750,000
- Harford – Abingdon Window Replacement - \$500,000
- Montgomery – New Wheaton Library Construction - \$200,000
- St. Mary's – New Leonardtown Library Construction - \$500,000

The FY 2020 Capital Grants cycle opened with a mandatory training session for all prospective applicants on Wed., March 14, 2018. The deadline for proposals was Friday, May 25, 2018. These 12 proposals will be considered by the Capital Grants Review Team on Monday, June 11, 2018.

- Allegany County – LaVale Library Expansion and Renovation
- Anne Arundel County – New Riviera Beach Library Construction
- Baltimore County – Catonsville Library Renovation
- Calvert County – New Twin Beaches Library Construction
- Carroll County – Westminster Library Renovation (14,000 SF STEM Lab)
- Cecil County – New Northeast Library Construction
- Charles County – New La Plata Library Construction
- Harford County – Abingdon Library HVAC Replacement
- Howard County – Glenwood Library Renovation
- Kent County – Chestertown Library Renovation
- Queen Anne's County – Kent Island Library Expansion and Renovation
- Worcester County – Pocomoke Library Expansion and Renovation

### Federal FY 2018 Budget

Congress passed and the president signed a FFY2018 budget that included the 2018 IMLS budget. The legislation includes \$240 million for the Institute of Museum and Library Services (IMLS), which is \$9,000,000 above the FFY 2017 enacted funding. IMLS used a portion of this additional funding to provide the Grants to States program with an additional \$4.7 million, for a total of \$160,803,000 to be distributed to the states. The Maryland State Library received an IMLS grant award of \$2,977,151 for FFY2018, a \$74,706 (2.6%) increase over FFY2017 funding.

### Federal FY2019 Budget Eliminates IMLS

As reported at the March meeting, the White House released its budget proposal for FY2019. As anticipated, the budget proposed a significant cut to federal library funding. The administration's budget proposal eliminates the [Institute of Museum and Library Services](#) (IMLS), which provides approximately \$183 million in direct funding to libraries through the Library Services and Technology Act (LSTA). This budget proposal also eliminates the \$27 million Innovative Approaches to Literacy (IAL) program administered by the Department of Education. This program specifically targets school library funding, which will make it harder for vulnerable schools to acquire the books, resources, and training needed to provide high-quality literacy programs for their students.

The American Library Association Washington Office (ALA-WO) and the Maryland Library Association (MLA) are using multiple advocacy approaches. The LSTA Dear Appropriator letter campaign closed on Wednesday, March 14, 2018. We have access to a list of who has signed that is updated regularly <http://www.ala.org/advocacy/fund-libraries>. Board members can use the [ALA Action Center](#) to send your Representatives an email or call them and ask for their public support of library funding throughout the FY2019 appropriations cycle. This will be a many-step process and we will need your help at key times along the way. Stay tuned for updates.

## LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (LBPH)

### Programs and Events

- LBPH was awarded the President's Award for Customer Service from the Maryland Library Association (MLA) at the Annual Conference on May 4th.
- Sharon Maneki, MSL Board member was awarded the Advocate award by the Citizens of Maryland Libraries at the MLA Annual Conference.

- Six librarians and the Maryland Accessible Textbook Program Chair were able to attend the MLA Conference.
- LBPH was featured on WBAL in April and WYPR on June 8<sup>th</sup>. LBPH was also featured on the VLOG (video blog) Coffee with Lannie D. There are two videos featuring the library. They can be found here:
  - o <https://www.youtube.com/watch?v=nITeR1Eq4Pc>
  - o <https://www.youtube.com/watch?v=1TgBoquV6Y>
- The LBPH team had a total of 30 outreach activities in the last two months. This has led to 245 new patrons for March, April, and May.
- For the months of March and April the Maryland Accessible Textbook (MAT) Program converted and transferred over 300 PDF and converted chapters of which 125 were total conversions. The MAT team completed 12 Outreach activities to colleges and universities. As a result, Hood College, St. John's College and Frederick County Community College have students that will benefit from their services starting in the fall.
- In partnership with FutureMakers a grant abstract was submitted to the [Maryland Agricultural Education and Rural Development Assistance Fund \(MAERDAF\)](#). The grant's purpose is to bring STEAM programs into rural areas for youth patrons who have a visual impairment or are physically handicapped.

### Youth Services

- Summer Reading/ Beanstack Launch 2018 "Libraries Rock"  
LBPH designed and created a summer reading program for ages 0- 21. This program will include the implementation of Beanstack, an online software that will help facilitate reading programs at LBPH. The website is [marylandlbph.beanstack.org](http://marylandlbph.beanstack.org). Using this site, patrons will be able to log minutes, books, and activities done over the course of the summer. The summer program will begin on June 13, 2018. I will like to thank our sponsors, iFly in White Marsh, Guitar Center in Towson, and the Rita's Italian Ice Kenwood Avenue location.
- LBPH is working to have the 2018 One Maryland One Book, Bloodsworth: The True Story of the First Death Row Inmate Exonerated by DNA Evidence, by Tim Junkin, converted to Braille for use by patrons across the State.

## PUBLIC LIBRARIES AND STATE NETWORKING BRANCH (PLSNB)

### Programs and Events

- The Library Associates Training Institute (LATI) had two cohorts this spring, graduating 56 Library Associates in May. Work continues on the new curriculum that reflects trends in modern service, a bigger focus on Teen Services, and Outreach and Marketing. The new curriculum will launch in January 2019.

- The One Maryland One Book committee has started to distribute copies of this year's book, Bloodsworth by Tim Junkin, the 2018 book selection. This title will also be available in Braille (with the translation being partially funded through IMLS funds) and via e-book and audiobook.
- The Youth Services Coordinators' (YSC) upcoming book study will focus on Teen Services, using YALSA's publication, Putting Teens First: A Road Map (Linda W. Braun, and Shannon Peterson). This book study will begin in November and run through April, 2019.
- MSL awarded an Innovation Grant to Wicomico Public Libraries for their Readers Van project. This project distributes Early Literacy kits to early child care providers with limited resources. The goal of the program was to increase county Kindergarten Readiness Assessment (KRA) scores to meet the state average of 45%. A year later, Wicomico's KRA score saw a marked increase, rising from 39% to 47%. In light of the success of this project, MSL is now offering funds to four public library systems (PGCMLS, Charles, Washington, and Allegany.) whose counties' KRA scores are also below the state average-- in the hopes of achieving similar success: Currently, these library systems are ordering books, music CDs, manipulatives that provide a way for children to learn concepts through developmentally appropriate hands on experience, STEM materials, and instructional materials and identifying the early child care providers and other community partners who will use these resources with preschoolers.
- The 2018 Summer Reading Program is underway with the theme "Libraries Rock!" MSL is partnering once again with the Maryland Science Center and the Baltimore Orioles, with summer readers being recognized during a Summer Reading Ceremony before the August 14th game against the New York Mets.
- MSL's What's Next Series is now underway. Representatives from Maryland Public Libraries came together at two day-long workshops. The first was on building Community Needs Assessment skills (30 participants), and the second was on building Futuring and Forecasting skills for libraries (50 participants).

## Grants

- The 2018 Competitive Grants cycle will be announced shortly. The call-for-grant applications will occur in early July.

## Organizational and Staff Development

- As part of the Partnership with UMD's iSchool, recent explorations have included a Design Thinking workshop and a training needs assessment for youth services staff. Carrie Sanders, Youth Services Coordinator, worked with Mega Subramaniam, Associate Professor at the iSchool, developed and administered a training needs assessment to MD librarians providing services to teens. This needs assessment focused on the newly released YALSA Teen Competencies for Library Staff. Based on the results, Mega and Carrie led two break-out sessions about Cultural Competency: Building Relationships with Cultural Organizations and Outcomes and Assessments at the Spring YSC meeting. This knowledge, as well as other insights noted from analysis

of the training needs assessment, will help inform further work with the iSchool and continuing education opportunities for youth services staff.

## iSCHOOL UPDATE

Brian Butler from the iSchool, provided the following update:

New employee Kate replaced Lindsey

Three post graduate certificates

- Working with youth, though in hiatus and start again in 6 months
- School Library Certificate 8 courses then certified in Maryland, Delaware, and DC
- Digitization Certificate 4 course (OCR,)
- Looking at a professional doctorate that is not a 6 year internship for research (not a PhD)

Undergraduate

- 650 students, graduated 60 and added 100
- Sharan asked what the impact on IMLS Brian shared used to have 60 sections and now 120. Enrollment in MLS is up as well as applications for MLS 35 students up from 20 last year, 120 students up from 90 last year. Denise asked what focus the undergraduate program has Brian stated there are 10 courses that focus on information and people model, database and programming, program management, information organization, and computer & human interaction. Only undergraduate program in State like this and one of few in country.
- Starting digital curation (archives), new course “Foundation scholarship and critical inquiry in a data driven age” (aka information literacy)
- MLAS introducing two new programs: one in legal informatics and one in intelligence and analytics.
- Brian will be presenting at MAPLA
- Visited staff development coordinators
- Moving into an addition 15,000 square feet, 6 new tenure track faculty,
- Hoping to get showcase space for youth and children’s design
- This is what libraries have already figured out how to do “Human centered service provision in information rich environment at scale” at a very high level. Sharan, Lynn, and Denise all stated that we should be using those terms to advocate for libraries and librarians. The library is a maker space for human centered service.
- In the first week of August, we are having a workshop on facilitating community based technology innovation.

## HIGHER EDUCATION COMMISSION

- Jon shared that he has questions about the demand side of higher ed as far as jobs and how graduates are doing.

- Jon will be asking questions offline.

## SCHOOL LIBRARY MEDIA UPDATE

Ms. Hicks, School Libraries, MSDE, provided the following update:

- Our standards and tech plans are still in the pipeline.
- AASL school library standards are out for public comment until June 25th. Hope to submit to National board for July or August meetings.
- Go open (OER) initiative. NOT using Amazon inspire for platform. Using OER commons for the platform and have a Maryland Hub. We are hosting 4-5 trainings with master teachers coming for 3 days to write standards for Maryland. While we have them and curriculum specialists there, we will have them review 700 resources in Amazon Inspire and will then send them over to OER Commons. The biggest challenge is accessibility. Amazon Inspire is not accessible. Information resources will be loaded in for SLMS to us in their schools. How to find and how to use resources. Also a quick tutorial on how to use
- Annual School Library Report is closed. Laura already has  $\frac{2}{3}$  of the data already cleaned. Will be working on how to use to advocate for resources.
- MD K-12 17-18 year is complete. Team will be meeting in July with vendors to discuss resources.

## MARYLAND ADVISORY OF SCHOOL LIBRARIES

Melissa Daggett provided the following report:

Leadership retreat at end of Common Ground Conference to North Bay Adventure Camp for team bonding, revised mission statement, current president Emmanuel and past president Brittany from Wordester did a great job. President elect was there.

- Training on new standards have been provided across the state. Online workshops offered to support geographically isolated districts.
- MASL and MLA are working much closer together than they have in the past.
- Lynn commended the partnership on the collaboration. Carroll County uses this collaboration for their Battle of the Books.
- Irene stated that the Public Libraries negotiate for the Sailor Databases and Sharan confirmed that this is the year for renegotiation. Irene stated that she will reach out to all interested. Maryland Library Consortium (Irene started in 2002) would be a good start.

## LEGISLATIVE ISSUES

Sharan Marshall provided the following report:

- IMLS funding is of concern.

- With the St. Mary's bill there were statewide consequences so many were involved in working to defeat the bill. Took two tries to have the three new members of the Board approved.
- Call to Action to vote. Early voting starts tomorrow. Voting starts in July. We won't know committee and chair assignments until right before session starts.
- Maryland Library Legislative committee is in recess for now. Carrie Plymire, Calvert County, will be chairing the committee as Mary Baykan is stepping down.
- Other legislative issues has been touched on in other reports.
- Al wanted to commend the committee on its work and keeping us all informed.
- Sharan shared how Public Libraries went in to support delaying the planned increases in budget. For twenty years, libraries have been working on relationship building. That is how we became known as the "library mafia" in building support for libraries.

## UPDATE ON BOARD MEETINGS

### Maryland Library Association (MLA)

- Working with legislative panel, conference, library legislative day,
- Conference better attended than last year so this was the banner year. Good comments about programming, vendors, etc. Collaboration with Delaware is beneficial.
- ALA training very good this year for National Library Legislative Day. Webinars that they had beforehand were excellent. Kathy Cromer is leading the charge in a very positive way. Senator Cardin actually looked into the room while Denise and Tamar were there. They also met his aide, Mike Thomas.
- Denise wanted to touch on the collaboration between school libraries. The benefits of being part of the same ecosystem even if we do not touch each other, we should work together on advocacy. Denise will be presenting at ALA on ecosystem. Emmanuel, Marsha, and Brittany met Denise at the ecosystem meeting. Denise was asked if she could read a letter from James O'Neil at the ecosystem.
- Denise is proud to have participated in writing and article with Morgan Miller to write Creating a new area of opportunity for all:
- Denise then let us know that Joe Thompson will be representing MLA. She thanked us for this time together. Denise will have the title past president.

### Citizens for Maryland Libraries (CML)

- Article in newsletter as to how libraries have fared under Governor Hogan.
- CML recognized Sharon Maneki for her advocacy for funding for LBPH as well as supporting MSL. CML also recognized Liz Sundermann for her work bringing in emerging technology. Al and Lynn will be going to BCPL board meeting to present the award. The team that moved ESRL over to Polaris.
- Theme for CML is adapting to change. Miguel Fuggero from Center for Future of Libraries will be speaker. There will presentations from thought leaders around the state. There will be a petting soon.

- All day pre-conference session on leadership at MLA was very helpful and well worth our time.
- New executive director is working out very well.

### PUBLIC COMMENT

No public comments were submitted.

### STATE LIBRARY BOARD MEMBER UPDATES

### UPCOMING MEETING DATES

Meeting dates for FY2019 were proposed.

Meeting dates were accepted.

### MEETING ADJOURNED

Ms. Wheeler motioned to adjourn the meeting. Ms. Marshall seconded the motion. The meeting was adjourned at 1:10 p.m.