

# **MINUTES OF THE MARYLAND STATE LIBRARY BOARD**

**Friday, March 16, 2018**

**Anne Arundel County Public Library Headquarters**

**5 Harry S. Truman Parkway**

**Annapolis, MD 21401**

## **CALL TO ORDER**

The Maryland State Library Board met in regular session on Friday, March 16, 2018 at 10:17 a.m. at the Anne Arundel County Public Library Headquarters building. The following members were in attendance: Mr. Alfred Martin, Ms. Heidi Daniel, Ms. Denise Davis, Dr. Jon Enriquez, Mr. James Fish, Ms. Laura Hicks, Ms. Sharon Maneki, Dr. Keith Marzullo, Mr. Wilson Parran, Mr. Robert Windley, Ms. Lynn Wheeler and Ms. Irene Padilla, State Librarian. Ms. Melissa Daggett and Ms. Sharan Marshall were absent (excused).

Dr. Brian Butler, Mr. Derek Simonsen, Esq., Assistant Attorney General, and the following staff members were also present: Ms. Leslie Bowman, Director of the Library for the Blind and Physically Handicapped (LBPH), Dr. Tamar Sarnoff, Branch Chief, Public Libraries and State Networking (PLSNB) and Ms. Renee Croft, Capital Projects Manager.

Mr. Martin, Chair, called the meeting to order. Mr. Martin reminded the Board that the next meeting will be on Wednesday, June 13, 2018.

## **APPROVAL OF MEETING MINUTES**

The minutes of the State Library Board of December 15, 2017 were considered. Mr. Fish moved to approve the minutes and Ms. Davis seconded. The motion received unanimous approval.

## **STATE LIBRARIAN'S UPDATE**

### **Personnel**

Ms. Padilla announced new MSL staff: Ms. Mary Rayme, Library Grants Coordinator, PLSNB and Mr. Ore-Tayo Funsho, Computer Network Specialist, LBPH. She noted positions pending hire include: Administrator III, Finance and Support Services; Research and Evaluation Specialist, PLSNB; Recording Studio Manager, LBPH and the Maintenance Mechanic, LBPH.

- **FY2019 Operating Budget**

Ms. Padilla reviewed the FY2019 Operating Budget. She and Mr. Martin testified at the budget hearings before the House Education & Economic Development Subcommittee on February 22, 2018 and the Senate Education, Business & Administration Subcommittee on February 26, 2018. The analysis prepared by the Department of Legislative Services recommended concurrence with the Governor's allowance. Ms. Maneki asked if the LBPH budget will increase as a result of the increase in the State Library Formula for the State Library Resource Center (SLRC). Ms. Padilla indicated that this is correct, LBPH funding will increase as well. Ms. Maneki also asked about the the number of staff members and the assignment of employee positions within the agency. Ms. Padilla reviewed the MSL organizational structure. Mr. Martin indicated that MSL had requested additional funding and positions, but that these requests were not approved by the Governor this fiscal year.

- **FY2019 Capital Budget**

Ms. Padilla reviewed the FY2019 Capital Budget. She and Ms. Croft testified at the MSL Capital Budget hearing before the Senate Capital Budget Subcommittee on March 13. The hearing before the House Capital Budget Subcommittee is scheduled for Monday, March 19, 2018. In total, seven projects were recommended in distinct jurisdictions, ranging in amounts from \$200,000 to upward of \$1 million. The DLS analysis of the capital budget recommended approval of both the \$5,000,000 general obligation bond authorization for the Public Library Capital Grant Program and the \$4,831,000 general obligation bond authorization for the State Library Resource Center Renovation.

The FY 2020 Capital Grants cycle opened with a mandatory training session for all prospective applicants on Wednesday, March 14, 2018. Proposals must be submitted online by Friday, May 25, 2018 at 5:00 p.m.

- **Legislative Issues**

House Bill 136, St. Mary's County - Board of Trustees. This bill would allow St. Mary's County Commissioners to appoint members to the Library Board of Trustees from nominees submitted from "otherwise qualified individuals" without having to honor the recommendations from the Board of Trustees. Members of the Maryland Library Association (MLA) Legislative Panel, the Citizens for Maryland Libraries (CML) and Al Martin, on behalf of the MSL Board, testified at a hearing on February 1, 2018 in opposition to the bill.

- **Federal FY2018 Budget**

Congress passed and the President signed an FY2018 budget that will likely include at least level funding for federal library programs at FY2017 levels. While this budget agreement is a positive step towards resolving the FY2018 budget, Congress will still be working on the final spending bill for a few more weeks.

Therefore, IMLS is currently under another Continuing Resolution (CR) through March 23, 2018 and does not yet have a final 2018 budget. Should a final 2018 budget be in place on or about March 23, IMLS would likely be able to make awards representing states' full allotments by the second week of April.

- **Federal FY2019 Budget Eliminates IMLS**

The White House released its budget proposal for FY2019. The administration's budget proposal eliminates the [Institute of Museum and Library Services](#) (IMLS), which provides approximately \$183 million in direct funding to libraries through the Library Services and Technology Act (LSTA). The budget proposal also eliminates the \$27 million Innovative Approaches to Literacy (IAL) program administered by the Department of Education.

- **Maryland State Library Network Collective Impact Project**

The Maryland State Library Network includes representatives from the State Library Resource Center (SLRC), each of the three regional libraries, and the Maryland State Library, including the LBPH. The network is responsible for assuring and providing Maryland residents with access to information and services not available at the local level. Ms. Padilla explained that the mission of this group is to have input from all regionals and SLRC to work together more efficiently.

- **Public Libraries and State Networking Branch (PLSNB)**

**Programs and Events.**

The **Statewide Choose Civility Program** is now underway. 18 systems are participating in Choose Civility, and several locations have already hosted events. Mr. Windley asked why the other systems are not participating in the Choose Civility Project. Ms. Padilla explained that the reasons varied by county. However, she had been told that Prince George's County is not participating as it is in the process of hiring new CEO.

The **Library Associates Training Institute (LATI)** will implement a new Learning Management System this summer. This will allow for a more robust online learning and information sharing tool.

The **One Maryland One Book** committee made their 2018 book selection on the theme of "Justice." This year's title, *Bloodsworth*, by Tim Junkin will be available in paperback, ebook and audiobook. One Maryland One Book is a statewide reading program that sparks discussion in urban, suburban, and rural Maryland communities.

The Maryland Library Association (MLA) and MSL have been working together to bring programming and support around leadership issues to library system

administrators. The next events are **Strategic Leadership programs**; first there will be a Directors University at the spring meeting of the Maryland Association of Public Library Administrators (MAPLA), followed by a pre-conference event at the MLA annual conference.

The **Youth Services Coordinators' (YSC)** book study of *Supercharged Storytimes: An Early Literacy Planning and Assessment Guide* (Kathleen Campana, J. Elizabeth Mills, and Saroj Nadkarni Ghoting) is complete. Ms. Davis shared that she had the opportunity to work with Saroj Nadkarni Ghoting in Montgomery County.

The **SimplyE app** is up and running at eight systems across the State. The app enables library customers to access materials from multiple vendors of digital products through a single portal.

The **MD Teen Institute** with the Young Adult Library Services Association (YALSA) of the American Library Association (ALA), coordinated to meet the needs of library staff working with teens, was held on Wednesday, March 14, 2018 at the Bowie Branch, Prince George's County Memorial Library System (PGCMLS).

The **2018 Summer Reading Program** planning is underway. This summer's theme is "Libraries Rock!" Supporting material for library staff is being gathered and distributed to systems. The Orioles will again provide tickets as incentives for the program and for a game. This year the game will be in August against the NY Mets. The Maryland Science Center, has offered additional passes this summer as well.

The **Augmented Reality Project** at Carroll County, funded by a LSTA grant, is up and available to the public. The project allows participants to explore the historical Union Mills area through a combination of artifacts and augmented reality. The display has two iPads and when you center the iPads on the target, it animates the mill and tannery.

#### Grants

**2018 MLA Conference grants** are being offered again this year. We have received requests for funds from 21 of 24 systems (up from 16 systems last year), and will be able to provide about 90% of all funding requests.

#### Organization and Staff Development

Implementation of the **LSTA 5-Year Strategic Plan** is dependent on IMLS funding to satisfy the identified goals. The amount of funding, at this time is still being determined by Congress. The amount of funding will dictate both staffing capacity and the amount of grants and projects we will be able to produce. Once the Federal FY2018 funding has been determined, we will work out how to best act on our strategic plan. The IMLS State Program Report and its related

documentation was successfully submitted to IMLS. This report is a fiscal and descriptive summary of the activities of MSL for the Federal Fiscal 2016 funds.

The **LSTA Grants Coordinator**, Mary Rayme, started this week. Not only does Mary have experience managing statewide grants projects, but she has extensive experience in rural public libraries. The grants coordinator is mission critical, and filling this position allows us to move more quickly to manage grant issues.

The **Research and Development Coordinator** position will be filled soon. We have extended an offer, and we hope that by the next Board Meeting we will be able to share more information about this person.

We have a new **partnership with the Baltimore Brigade**, the local Arena Football team. MSL is working with their representative to figure out how we can work with the team to promote both the library and their semi-annual STEM events.

An evolving partnership with the **University of Maryland's (UMD) iSchool** is also underway. iSchool faculty and PLSNB staff are having conversations to develop programming that features the skills and talents of iSchool staff and the training needs of Maryland's library staff. We have also facilitated the involvement of academic and school libraries in these discussions.

- **Library for the Blind and Physically Handicapped (LBPH)**

#### **Programs and Events**

The **Center Stage Mobile Theater** performed William Shakespeare's Twelfth Night with a touch tour of the props and descriptive audio during a live performance in the LBPH meeting room on March 7, 2018.

The **Technology Users Group** meeting on March 10th included a demonstration of a book reader, a representative from MDTAP discussed available services and funding for Assistive Technology, and a presenter from Sprint brought second graders to demonstrate their robotics project. The TUG schedule is complete and includes 3 trips around the State this year.

LBPH hosted the **Spring SLRC Conference** and presented two sessions, one on ADA Compliance and the other on Customer Service.

LBPH will be a pilot site for an effort from **UMD's Trace Program**. This program, led by Dr. Gregg Vanderheiden, includes computers with the capability of recognizing a card swipe or fob that will allow the computer to adapt to the patron's personal profile. The computer will open the assistive technology programs to the exact settings that the patron needs. For example, if the patron

needs the screen reader JAWS, with a specific speed of speech and voice, and Google Chrome as the browser, the computer will launch with those settings.

#### Youth Services

LBPH is involved in the kick off of **Enoch Pratt's 15th Annual Fairy Tale Extravaganza** at the Maryland Historical Society on April 7, 2018.

LBPH presented at **Maryland SESAC (Special Education State Advisory Committee)** Maryland State Department of Education (MSDE) Division of Special Education/Early Intervention Services

Staff are working with the **William S. Baer School, a school for students with multiple disabilities.**

LBPH is also working with **NASA Goddard** to promote a special podcast series featuring NASA scientists and engineers sharing the incredible work being done in Earth and Space Science.

### **iSCHOOL UPDATE**

Dr. Marzullo, Dean, University of Maryland iSchool, provided the following update:

Applications for the iSchool are increasing. Spring 2018 admissions had 61 applications, up from 48 in the Spring of 2017. For fall 2018, they currently have 208 applications, up from 150 in the fall of 2017. These increases are due in part to our re-envisioning the MLS effort we started four years ago as well as help from many on this board. We are finishing up admission next week and I expect over 90 new students will enroll.

One of the specializations that we know has brought students to the MLIS - for the courses if not the full specialization - is in diversity and inclusion. This specialization is unique to us. This specialization has been available only to in-person students, but we are now offering the courses in an on-line/in-person rotation, making this specialization available to our online students as well. Another strong defining specialization for our program is in archives and digital curation, which has also been focused for in-person students. We're working on getting permission from the university to have an online version of this specialization, necessarily pared down, to make this popular specialization available to more students.

Related to this, the long-standing UMD Certificate in Museum Scholarship and Material Culture program is undergoing some revision, under the leadership of our own Professor Ricky Punzalan. This certificate is awarded on the basis of four specific courses taught by the history department, the anthropology department, American studies, and the iSchool. I'm sure we'll be talking more about this in the future.

I believe we've talked before about our two new specializations - Legal Informatics and Intelligence and Analytics. We've been working on these for awhile, and were just approved by the university - so we're ready to launch them. Through the Legal Informatics specialization we will be educating future generations of legal information professionals. These include those pursuing careers in public and academic law libraries and those aiming to work with legal information in a variety of settings, including government agencies, special libraries, public libraries, and archives. And, this specialization will prepare students to take on educational roles, including the promotion of public access to and understanding of legal information and resources.

The Information Analytics specialization builds on top of the core MLIS curriculum on finding, organizing, synthesizing, and evaluating information; information organization; information theory; and information seeking behaviors. The Intelligence and Analytics also adds skills in intelligence, research, data analysis, and information security. While the specialization has a focus on information security as it relates to the government and government contractors, graduates will be prepared for positions in a range of settings.

In two weeks, we will go public with this program and will hold public information sessions. We'll offer the specializations this coming fall. Both specializations will, for now, be available for in person students.

Transitions: Michael Kurtz will be retiring.  
We hired Katrina Fenlon, UIUC, on thematic archives  
We are bringing Ana Ndumu, FSU, in - IB for African immigrants.

There are some great opportunities for our students. The National Park Service (NPS) is moving out of the digital information center which is downtown. The NPS offices were stuffed with paper. Michael Kurtz is leading the paid student interns who will assist with deciding how to move and what to move. The NPS project was just renewed, which pays students to do field work with NPS documents.

Dr. Butler shared that Ms. Lindsey Sarin is leaving to start a new career in Colorado. She will be working with people to help them organize.

## **SCHOOL LIBRARY MEDIA UPDATE**

Ms. Hicks, School Libraries, MSDE, provided the following update:

**MSDE ESSA Implementation Update.** Maryland's ESSA plan has been approved. Work related to the various Title Programs has begun. Strategies to incorporate library/media will be addressed.

**School Library Facilities Guidelines.** These are on hold until Maryland's School Library/Media Standards have gone through the review process with final approval by the Maryland State Board of Education.

**Maryland Repository/#GoOpen - OER (Open Education Resources) Initiative.**

Over 750 digital resources have been uploaded to the repository with more to come. Workshops will take place during the summer with selected educators developing new OER for the repository. Ms. Maneki asked for an explanation of what is included in this repository and whether the collection is open to students. Ms. Hicks explained that the 750 digital resources are open to teachers and students.

**New Maryland Educational Technology Plan.** The new MSDE digital learning plan titled “Maryland Digital Learning Framework: A Vision for the Future” has been completed and is on hold until the Maryland Technology Standards have gone through the review process with final approval by the Maryland Instructional Technology Advisory Council (MITAC) and staff in the Office of Instructional Technology and School Libraries.

**School Library Media Online Reporting**

The data collection window for 2017-2018 closes on May 21, 2018. Surveys were revised based on input from a work group to gather data about MakerSpaces and testing responsibilities.

**MDK12 Digital Library**

Pricing negotiations have concluded. Pricing should be released by March 31, 2019 for the 2018-2019 school year. The steering committee leadership continued their work as part of the Maryland eContent Advisory Committee and the Maryland Library Consortium Board (MLC). Ms. Davis pointed out that the public wants about 20% digital. You have a variety of formats for your books. Ms. Daniel pointed out that we need to keep equity in mind and that not everyone has high speed or broadband access.

**MILEX – Information Literacy Summit**

The Information Literacy Task Group continues to meet on a regular basis to develop and refine work products to highlight the connections between Maryland PK-12 school and academic institutions. A 2018 Information Literacy Summit is being planned for early summer, hopefully at Anne Arundel Community College.

**Presentations/Professional Learning Delivered by the School Library Media Office**

Summer workshops are planned at regional locations to highlight OERS, Accessibility, and Copyright.

**Local School Systems - Library Media Positions**

The budget outlooks for local school systems continue to be troublesome with the ever increasing pension burden, state level budget cuts, drops in student population in some districts and healthcare costs at the local level. Advocacy efforts through the Maryland Association of School Librarians (MASL) and the ALA Washington Office are assisting Queen Anne’s County with a campaign to address possible cuts for the

2018-2019 school year are ongoing. The Talbot County Board of Education meeting held February 20th featured MASL President Emmanuel Faulkner and Affiliate Assembly Delegate Marcia Porter who read letters from MASL, ALA, the American Association of School Librarians (AASL) and MLA in support of qualified school librarians in effective school library programs. Despite budget cuts school systems continue to report a shortage of qualified candidates to fill school level positions. School Libraries have again been identified as a shortage area in the Maryland Teacher Staffing Report 2016-2018. This report is available online at <http://www.marylandpublicschools.org/about/Documents/DEE/ProgramApproval/MarylandTeacherStaffingReport20162018.pdf>.

## **LEGISLATIVE ISSUES**

### **MLA Legislative and Advocacy Issues**

Ms. Davis, MLA President, explained the purpose of the MLA Legislative Panel. At the State level, the panel addressed House Bill 136 referenced in the State Librarian's report.

### **Federal Legislative Issues**

The issue of Net Neutrality is in the exploratory stage. MLA is keeping an eye on House Bill 654 and House Bill 1655 and recommend that you should watch the Burger King commercial on the effect of net neutrality.

<https://www.youtube.com/watch?v=ltzy5vRmN8Q>

As Ms. Padilla mentioned, funding for FY2019 will be problematic and MLA is encouraging legislators to sign on to the bill. ALA is taking the lead. Ms. Natalie Eddington sends out updates.

The Innovative Approaches to Literacy program (IAL) does not have a lot of signatures from Maryland on the House side. We will be contacting them. Once they get 20 emails, it comes to the attention of the member.

## **UPDATE ON BOARD MEETINGS**

### **Maryland Library Association (MLA)**

Ms. Davis, representing the MLA Board, testified at the hearing for HB 136. She also wrote a letter to highlight the need for Talbot to keep their School Library Media Specialists. MLA is pleased to partner with MSL on the director's training. MLA is working with MSL on the pre-conference at the Maryland Association of Library Administrators (MAPLA) meeting and the MLA Conference. MLA is focused on providing continuing education for librarians. MSL fosters the ability of libraries to host programs such as Choose Civility using LSTA funding. Most libraries would not have been able to participate in one of these programs without the support of MSL.

### Citizens for Maryland Libraries (CML)

The Marian Satterwaite Award was awarded to Sharon Maneki. The Davis McCarn Award for Technology was awarded to Liz Sundermann.

CML will have a program at the MLA Conference. Skip Dye, an administrator at Penguin House, is working with a group of advocates among the vendors to advance library service in the United States. Beth Winsky will also be there.

### **PUBLIC COMMENT**

No public comments were submitted.

### **STATE LIBRARY BOARD MEMBER UPDATES**

Mr. Martin encouraged Board members to attend the MLA Conference. Reimbursement for travel expenses is available.

Mr. Martin wanted to know whether everyone has been contacted by the Maryland State Ethics Commission. As board members, we all need to file with the State Ethics Commission.

Ms. Wheeler brought up that CML would like to honor Ms. Diane Barlow. Ms. Barlow served as the Assistant Dean at the Maryland iSchool.

### **UPCOMING MEETING DATES**

The next meeting of the Maryland State Library Board is scheduled for Wednesday, June 13, 2018.

### **MEETING ADJOURNED**

Dr. Enriquez motioned to adjourn the meeting. Ms. Maneki seconded the motion. The meeting was adjourned at 2:30 p.m.